

Da Eun Yoon

(224)-817-0340 | ydaeun.dreams@gmail.com | <https://www.daeunyoocreative.com/>

EDUCATION

Northwestern University | *Bachelor of Arts in Theatre* June 2023

- Certificates & Modules: Theatrical Design (Costume Design), Integrated Marketing & Segal Design
- Coursework: Advanced Costume Design, Costume shop lab, Freehand drawing for Theatre

RELEVANT EXPERIENCE

Costume Assistant | Write Act Repertory, New York, NY Sep 2023 – Oct 2023

- Provided hands-on support in artistic development, measurement, shopping, and altering/ironing costumes for filming trailer of the play “Marilyn Exposed”

Research Assistant | Costume Designer Linda Roethke, Chicago, IL April 2023 – June 2023

- Organized costume plot, dress piece list, and scene by scenes with Designer for Fiddler on the Roof at Drury Lane Theatre
- Collaged digital renderings of costumes for Fever Dreams at the Contemporary American Theatre Festival using procreate
- Other responsibilities included organizing documents, brainstorming costume ideas, note-taking in meetings, conducting research, and tracking costume changes, resulting in a seamless and efficient design process

ADMINISTRATIVE EXPERIENCE

Executive Assistant | Caya Company, New York, NY September 2023 – Present

- Streamlined administrative tasks for newly founded company by Seonjae Kim, New York Director and Producer, encompassing digital file organization, script coverage, and research, while efficiently assisting with budgeting, booking appointments, and physical errands
- Spearheaded search for artists of color and diverse backgrounds for the newly established Asian American theater company seeking to tell inclusive stories

Development Intern | Stageplays Theatre, New York, NY July 2023 – September 2023

- Assess submitted new plays with coverage reports, feedback letter to the playwright, and discussions in weekly company meetings
- Conduct administrative support by managing grant foundation database and contact sheet, organizing archive from 1997-2023, and coordinating audition logistics and post-audition interviews

PRODUCTION EXPERIENCE

| | | | |
|----------------------|----------------------|--------------------|--------------------------|
| Fever Dreams | Research Assistant | Linda Roethke | Chicago, IL |
| Polaroid Stories | Costume Designer | Ji Won Jeon | Northwestern University |
| Hookman | Costume Designer | Valen-Marie Santos | Lipstick Theatre |
| The Visit | Costume Designer | Annabel Heacock | Sit and Spin Productions |
| Chorus Line | Costume Crew | Kurt Domoney | Northwestern University |
| Fefu and Her friends | Set Design Assistant | Morgan Rielly | Sit and Spin Productions |
| Circus Quixote | Assistant Director | David Catlin | Actors Gymnasium |
| Becoming Snow | Performer | David Catlin | Northwestern University |

SKILLS

Software: Adobe Premiere Pro, Photoshop, ClipStudio, Microsoft Word, Excel, PowerPoint, Keynote, Pages, Google Suite

Hardware: Mac and PC Proficient

Languages: English (Native), Korean (Native), Spanish (Basic), Chinese (Basic)

Other: Painting, Sketching, Storytelling, Acting, Directing, Editing, Designing (costume, industrial, graphic, scenery)

Portfolio: <https://www.daeunyoocreative.com/>

References: Contact Information Available upon request